



MISSOURI DEPARTMENT OF CONSERVATION
 P.O. BOX 180
 JEFFERSON CITY, MO 65102

OFFICE USE ONLY

PHONE: (573) 522-0107
 FAX: (573) 751-4864
 EMAIL: COMMERCIALPERMITS@MDC.MO.GOV

Application for Commercial Videography Permit (CODE 810)

All required (*) fields must be completed or application will be returned to applicant for completion.

***SECTION 1: Are you applying as an individual or business? Selection will determine the name on permit.**

INDIVIDUAL (If Individual, skip Section 3)

BUSINESS (If Business, skip Section 2)

SECTION 2: Individual Information (Permit will be issued in the individual's name.)

*County:

*Individual Name:

Doing Business As (If applicable – provide fictitious business name registered with MO Secretary of State):

*Address:

*City: *State: *ZIP Code:

If PO BOX, provide physical address:

*Telephone: Email:

SECTION 3: Business Information (Permit will be issued in the business name. All business applicants must be registered and in good standing with the Missouri Secretary of State. For more information go to: www.sos.mo.gov or call (573) 751-4936)

*SELECT TYPE OF ENTITY: GENERAL PARTNERSHIP LIMITED PARTNERSHIP LIMITED LIABILITY PARTNERSHIP
 GENERAL CORPORATION LIMITED LIABILITY COMPANY NONPROFIT CORPORATION

*County:

*Business Name:

Doing Business As (If applicable – provide fictitious business name registered with MO Secretary of State):

*Business Address:

*City: *State: *ZIP Code:

If PO BOX, provide physical address:

Telephone: Email:

*Designated Representative's Name (for all Department interaction)¹:

*Designated Representative's Address (if different than above):

*City: *State: *ZIP Code:

*Telephone: *Email:

¹Designated representative is an individual designated by the business as the contact person for all purposes related to the permit including regulatory compliance, records, inspections and citations. The business (permittee) is responsible for updating this information if the designated representative changes at any time.

ADDITIONAL INFORMATION

MDC owned or managed areas and property may be used only for the purposes designated in this permit. Care shall be taken to avoid damage to the conservation area and property. No one participating in or observing an activity may cut any vegetation, open any gates, cut or damage any cables or fences, start any fire in non-designated area, post any signs, or construct any structure without written permission of the area manager. The permittee agrees to be held personally responsible for any damage to MDC owned or managed property including infrastructure, grass, food plots, and other vegetation, and agrees to reimburse MDC for any costs incurred to repair such damage.

Internal Use Only

Drone Use (If Applicable)

Approved Disapproved

Conservation Area(s)

Approved Disapproved

Signature: _____

Date: _____

I, the applicant, confirm that I have completed and read this application and agree that acceptance of this permit constitutes acceptance of all rules pertaining to the above permit(s) and according to the *Wildlife Code of Missouri*.
 INDEMNIFICATION – Permittee agrees to defend, indemnify and hold harmless the Conservation Commission, Department of Conservation, its employees and agents for any claims of property damage or personal injury arising out of permittee's activities on MDC owned or managed areas. Applicant understands that only credit/debit card payments are accepted for this permit.

Applicant Signature: _____ **Date:** _____

Applicant's Title (if applicable – **required** for business applications): _____

PERMIT TYPE	PRICE
<input type="checkbox"/> Commercial Videography Permit (Code 810)	\$500.00/day
<input type="checkbox"/> Permit Fee Waiver Request: Fees may be waived if the activities conducted under the direction of this permit are in conjunction with conservation-related organizations where the project will promote or benefit conservation interests. Justification for the fee waiver must be included with this application and will require approval before being approved.	
*Conservation Area(s): _____	
*Event Date Range From: _____ To: _____	
Provide the date range where filming may occur (ex. March 1-30). This date range is a window of time where filming could occur based on appropriate weather, filming conditions, etc. Filming is limited to the total number of days listed below.	
<i>A filming day is any day the permittee is on-site using equipment as allowed in the commercial videography permits. Permittees must check-in with the area manager at least two (2) business days prior to any filming.</i>	Total Number of Filming Days: _____
Total Amount Due (# of Filming Days X \$500): \$ _____	

*Other Required Information
<input type="checkbox"/> Event Description: Applicant must submit a detailed Event Description with the application, and include the following: times of day, number of people, subject matter to be filmed, drone use request (if applicable), props or sets to be used or constructed, specific portions of the conservation areas to be used, etc. <i>Event Description must be included, or application will be returned to the applicant.</i>
Drone Use: Is drone use requested? <input type="checkbox"/> YES <input type="checkbox"/> NO Drone use does require approval in order for it to be used under this permit.
<input type="checkbox"/> Insurance Requirement: Once an application has been approved, and prior to the permit being issued, the applicant shall provide proof of liability insurance coverage in the amount of no less than \$2 million per occurrence. <i>Insurance coverage may be waived if less than ten (10) people involved, minimal or no props are used, and/or no potential risk of personal injury or property/natural resource damage. Justification for the waiver must be included with this application and will require additional review and approval before being approved.</i> The Conservation Commission, the Department of Conservation and its employees shall be named as additional insureds.

Payment Method (Only Credit/Debit Card Payments are Accepted for this permit.)
Credit/Debit card holder agrees to perform the obligations set forth in the Cardholder's agreement with the Issuer. As required by State Law, payments by debit or credit card will be charged an extra convenience fee according to the chart below. The fee will be added to the amount of the purchase and the cardholder's statement will show the combined amount. This fee is paid to the payment processor, not the Missouri Department of Conservation.
Credit/Debit Card Use Fees 2% of transaction amount, plus \$.25 per transaction will be added to your total.
Credit Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
Credit/Debit Card Number: _____
Expiration Date: _____ 3-Digit Security Code: _____
Phone Number (Required): _____ Signature: _____
Mail application to:
Missouri Department of Conservation Attn: Commercial Permits P.O. Box 180 Jefferson City, MO 65102 Fax: (573) 751-4864 Email: COMMERCIALPERMITS@MDC.MO.GOV