

CONFINED WILDLIFE INFORMATION SYSTEM MANUAL



Missouri Department of Conservation

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mdc.mo.gov

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This manual is current as of Tuesday August 31st, 2021.

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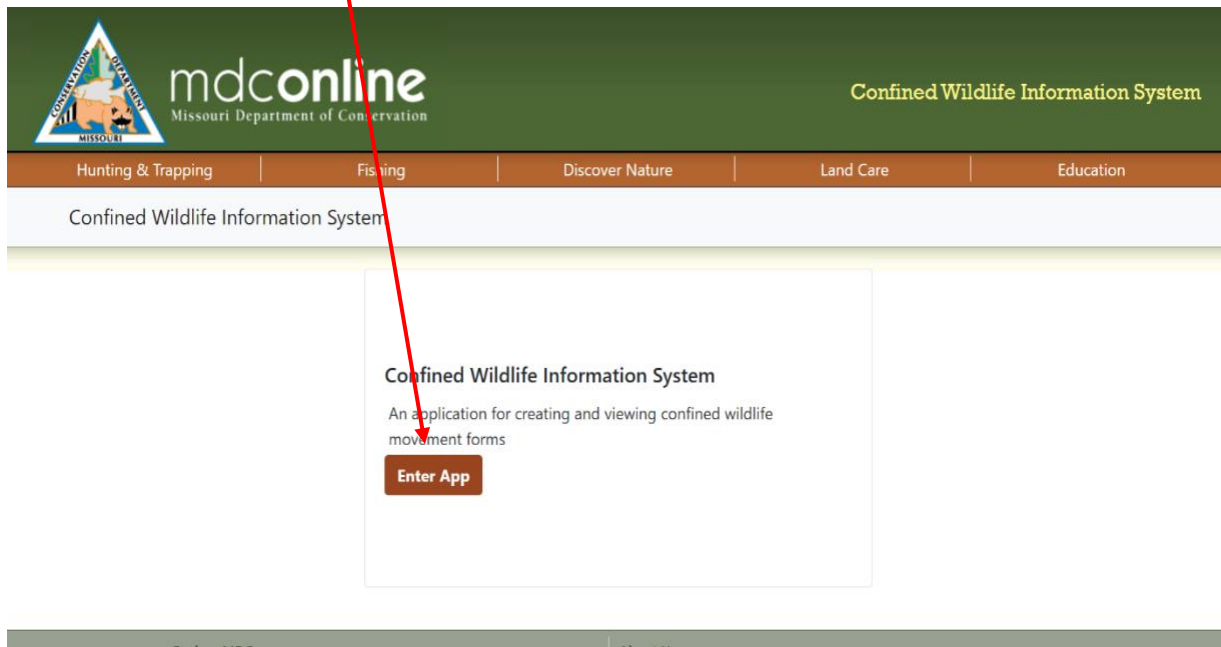
New User

Getting Started

- Make sure you have your Class III Wildlife Breeder permit # or Big Game Hunt Preserve permit number.
- Your permit number is what we will use to tie your inventory and test results to you.
Note: it is normal to experience extended load times when working in the system depending on network speed and bandwidth.

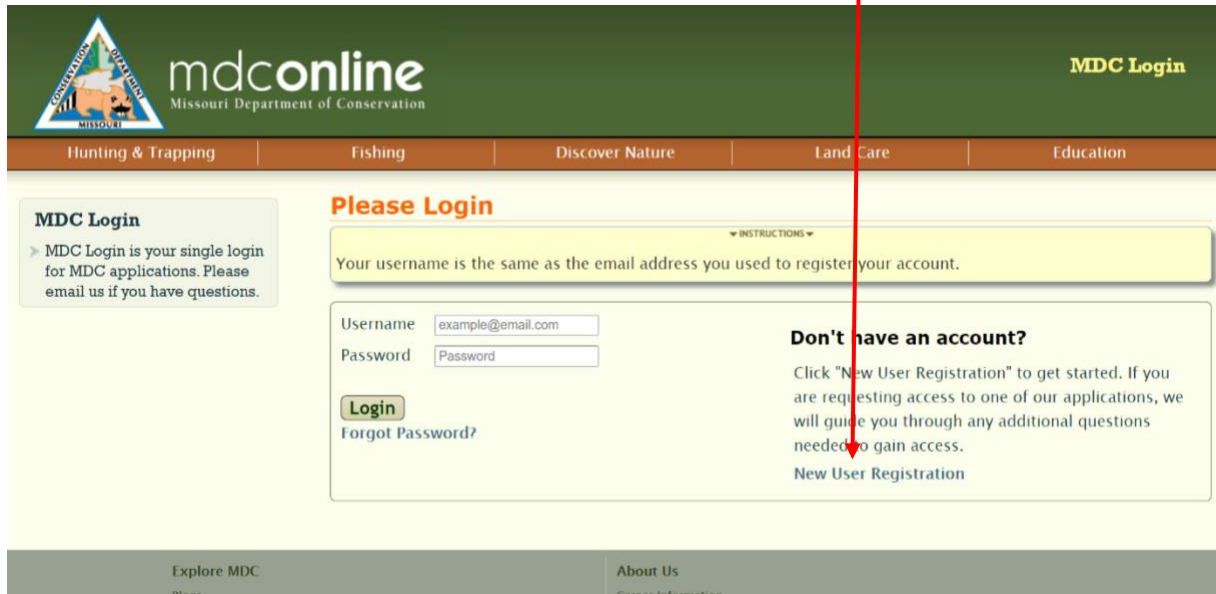
Creating a login

1. Website link to access the Confined Wildlife Information System (CWIS):
<https://mdc12.mdc.mo.gov/Applications/ConfinedWildlifeMovement/>
2. Click the “Enter App” button.



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- If this is your first time using the application, click “New User Registration” toward the bottom right of the screen.



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MDC Login

Hunting & Trapping | Fishing | Discover Nature | Land Care | Education

MDC Login

► MDC Login is your single login for MDC applications. Please email us if you have questions.

Please Login

▼ INSTRUCTIONS ▼

Your username is the same as the email address you used to register your account.

Username:

Password:

Login

[Forgot Password?](#)

Don't have an account?

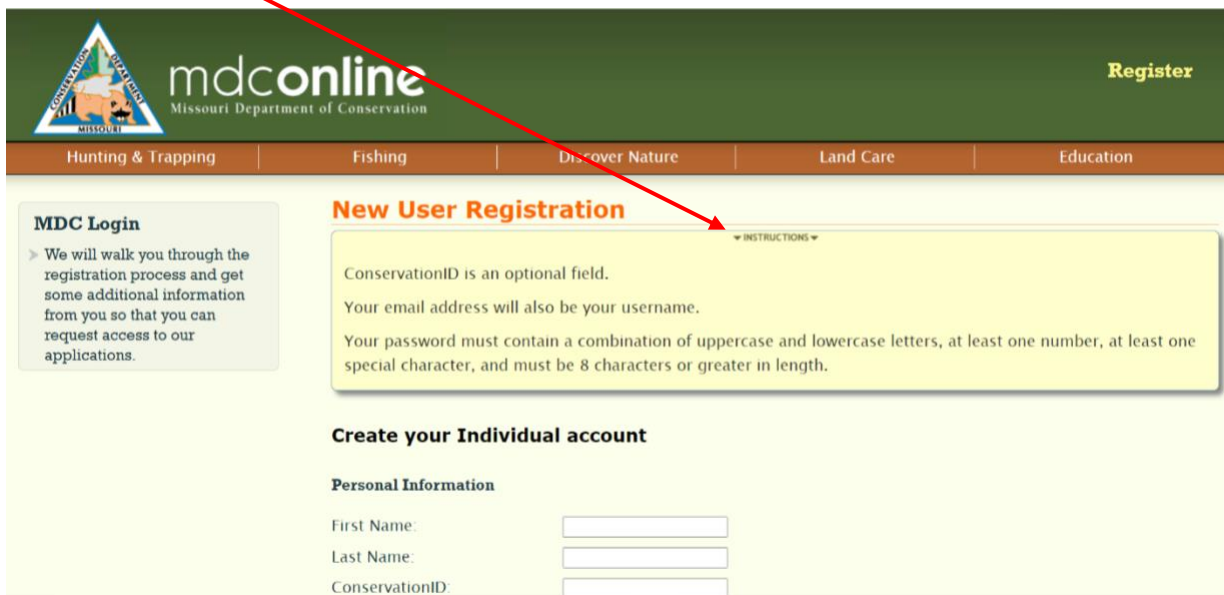
Click "New User Registration" to get started. If you are requesting access to one of our applications, we will guide you through any additional questions needed to gain access.

[New User Registration](#)

Explore MDC
Blogs

About Us
Career Information

- Complete the required information to setup an account as a first-time user and follow the instructions.



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Register

Hunting & Trapping | Fishing | Discover Nature | Land Care | Education

MDC Login

► We will walk you through the registration process and get some additional information from you so that you can request access to our applications.

New User Registration

▼ INSTRUCTIONS ▼

ConservationID is an optional field.

Your email address will also be your username.

Your password must contain a combination of uppercase and lowercase letters, at least one number, at least one special character, and must be 8 characters or greater in length.

Create your Individual account

Personal Information

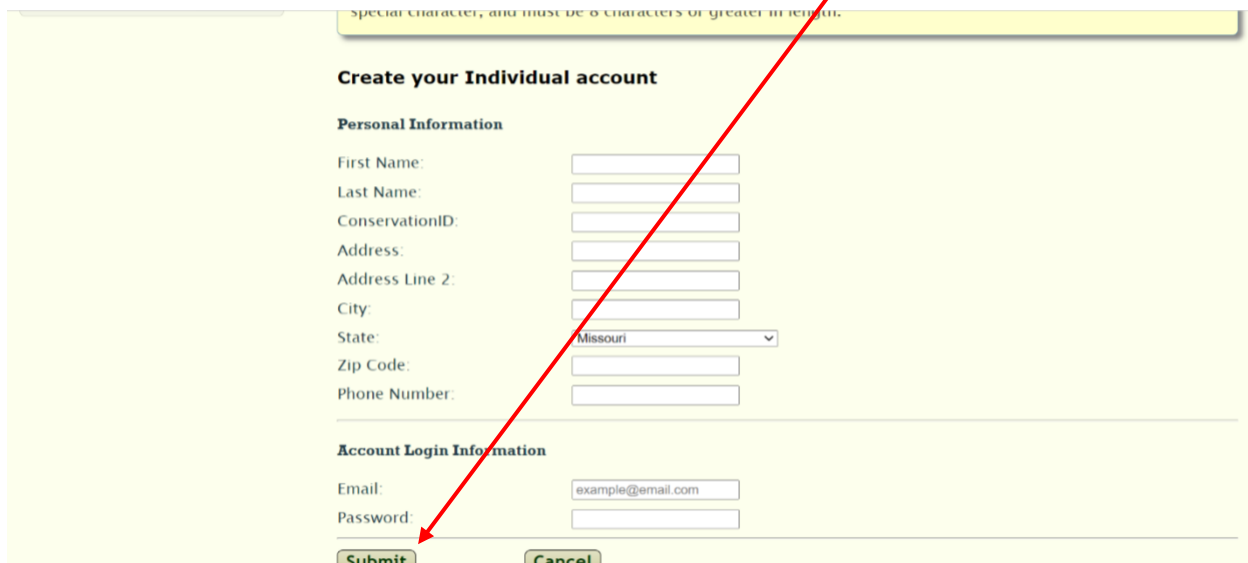
First Name:

Last Name:

ConservationID:

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- When all the information is accurately entered, click the “Submit” button. Be sure to remember the email and password you entered. It may be helpful to write your email and password down somewhere, so you don’t lose track of them.



Special character, and must be 8 characters or greater in length.

Create your Individual account

Personal Information

First Name:

Last Name:

ConservationID:

Address:

Address Line 2:

City:

State:

Zip Code:

Phone Number:

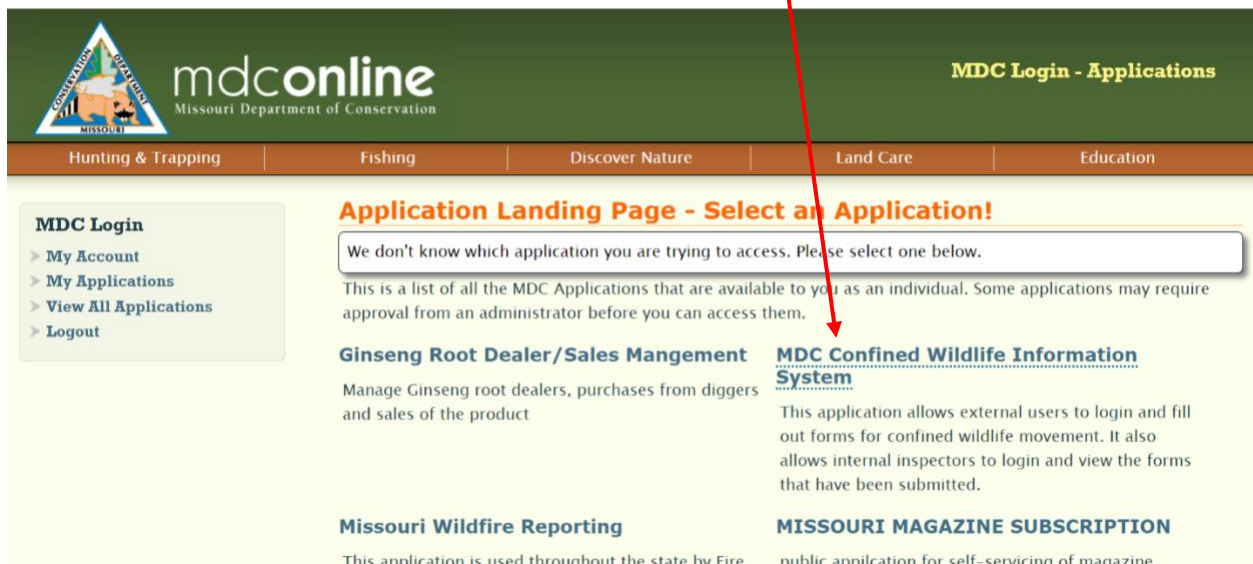
Account Login Information


Email:

Password:

Logging into the system

- To login click the “MDC Confined Wildlife Information System”.





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MDC Login - Applications

Hunting & Trapping | Fishing | Discover Nature | Land Care | Education

MDC Login

- My Account
- My Applications
- View All Applications
- Logout

Application Landing Page - Select an Application!

We don't know which application you are trying to access. Please select one below.

This is a list of all the MDC Applications that are available to you as an individual. Some applications may require approval from an administrator before you can access them.

<p>Ginseng Root Dealer/Sales Mangement</p> <p>Manage Ginseng root dealers, purchases from diggers and sales of the product</p>	<p>MDC Confined Wildlife Information System</p> <p>This application allows external users to login and fill out forms for confined wildlife movement. It also allows internal inspectors to login and view the forms that have been submitted.</p>
<p>Missouri Wildfire Reporting</p> <p>This application is used throughout the state by Fire</p>	<p>MISSOURI MAGAZINE SUBSCRIPTION</p> <p>public application for self-servicing of magazine</p>

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CONFINED WILDLIFE INFORMATION SYSTEM MANUAL



2. Class III Wildlife Breeders and Big Game Hunt Preserves should click the “Permit Holder” button.

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Welcome

Hunting & Trapping | Fishing | Discover Nature | Land Care | Education

Confined Wildlife Information System

Identify

Please provide additional information about who you are.

- Permit holders are individuals with at least one permit number issued by the state of Missouri.
- Out of state users are individuals transferring animals in or out of Missouri.
- Lab users are individuals that work for a CWD testing lab and will bulk upload results of CWD tests.

Permit Holder | Out of State Purchaser/Seller | Lab

3. Enter the required Permit Number and Last Name of the permittee. Then click “Find My Permit”.

Add a permit

Missouri wildlife owners must link an issued permit in order to complete movement forms using your inventory. Enter your permit number and last name, and then click Find My Permit below to find and link your permit. Once your permit is confirmed, click Save User Information to be taken to your dashboard.

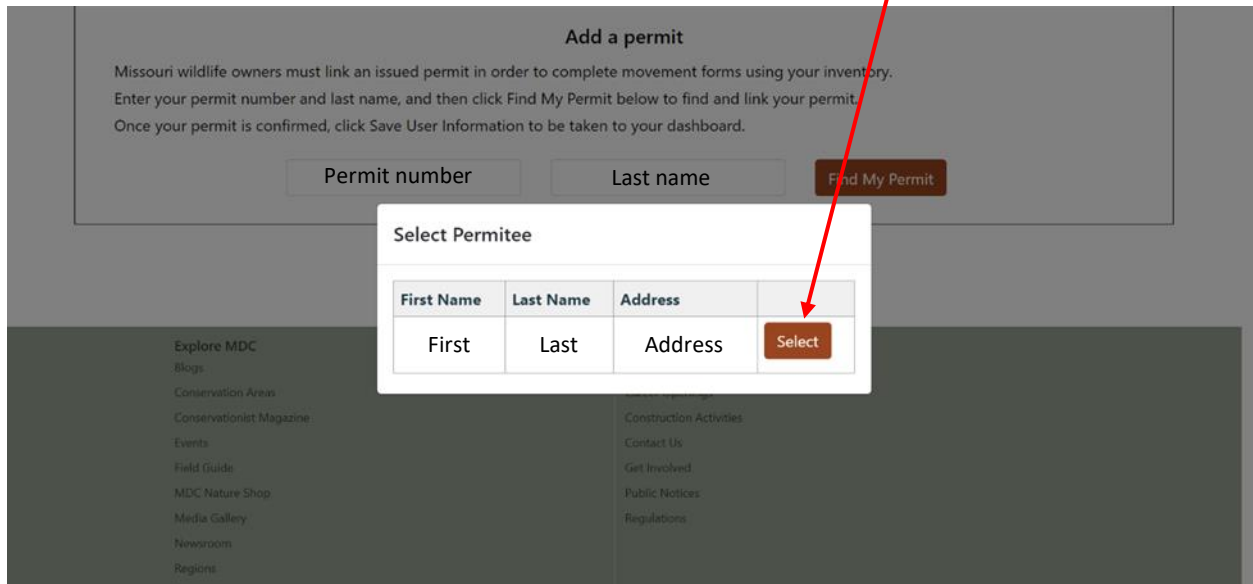
Permit number | Last name | Find My Permit

Save User Information

Explore MDC	About Us
Blogs	Career Information
Conservation Areas	Career Openings
Conservationist Magazine	Construction Activities
Events	Contact Us
Field Guide	Get Involved
MDC Nature Shop	Public Notices
Media Gallery	Regulations
Newsroom	
Regions	
Volunteer	

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- The screen appearing now is for confirmation that the permit number and last name entered match the correct person. If the information is correct, click on the “Select” button.



Add a permit

Missouri wildlife owners must link an issued permit in order to complete movement forms using your inventory. Enter your permit number and last name, and then click Find My Permit below to find and link your permit. Once your permit is confirmed, click Save User Information to be taken to your dashboard.

Permit number Last name Find My Permit

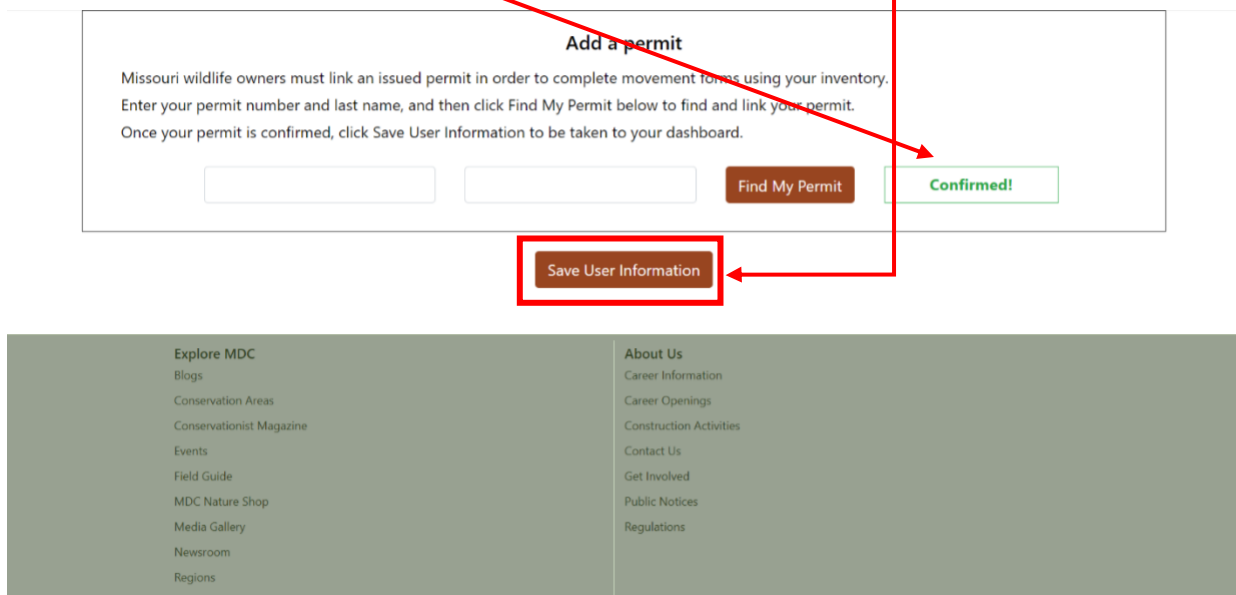
Select Permittee

First Name	Last Name	Address	
First	Last	Address	Select

Explore MDC
Blogs
Conservation Areas
Conservationist Magazine
Events
Field Guide
MDC Nature Shop
Media Gallery
Newsroom
Regions

Construction Activities
Contact Us
Get Involved
Public Notices
Regulations

- The screen should show “Confirmed!”. Click on the “Save User Information” button.



Add a permit

Missouri wildlife owners must link an issued permit in order to complete movement forms using your inventory. Enter your permit number and last name, and then click Find My Permit below to find and link your permit. Once your permit is confirmed, click Save User Information to be taken to your dashboard.

Find My Permit Confirmed!

Save User Information

Explore MDC
Blogs
Conservation Areas
Conservationist Magazine
Events
Field Guide
MDC Nature Shop
Media Gallery
Newsroom
Regions

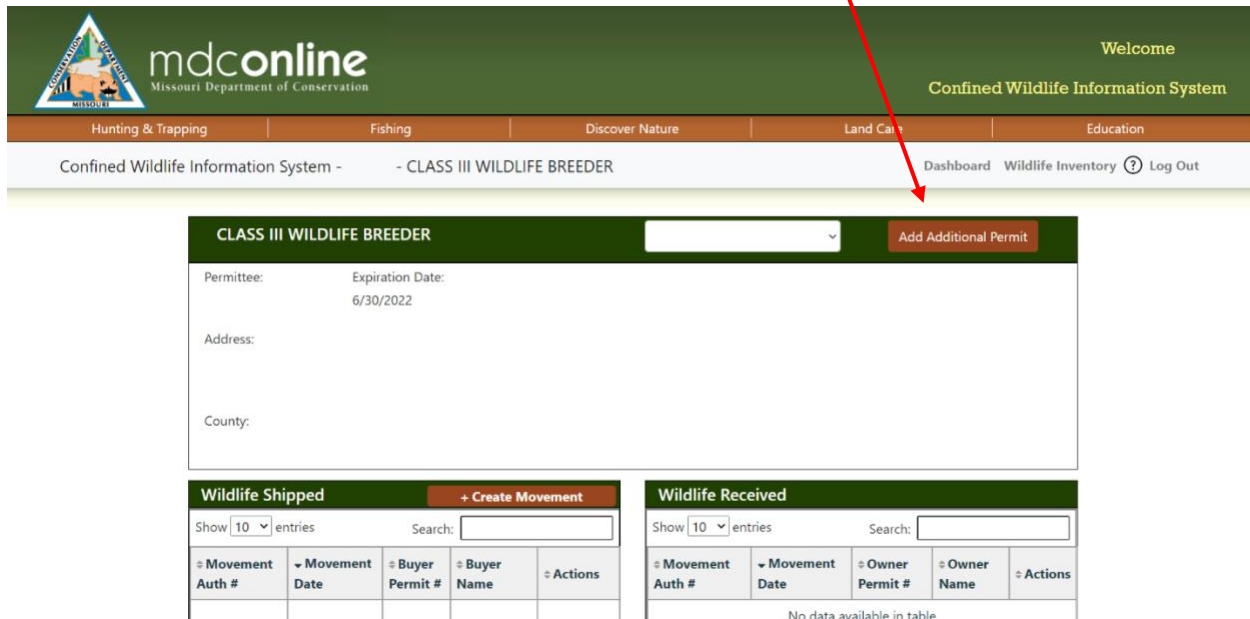
About Us
Career Information
Career Openings
Construction Activities
Contact Us
Get Involved
Public Notices
Regulations

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Additional Permits

The Dashboard page will allow for adding additional permits to the same user account in the event you have more than one confined wildlife permit.

1. Additional permits can be linked using the “Add Additional Permit” button to the same login page, which will allow a permit holder to toggle between multiple permits. An example of this includes a person with multiple breeder permits and/or hunt preserve permits.



CLASS III WILDLIFE BREEDER

Permittee: _____ Expiration Date: 6/30/2022

Address: _____

County: _____

Wildlife Shipped [+ Create Movement](#)

Show 10 entries Search: _____

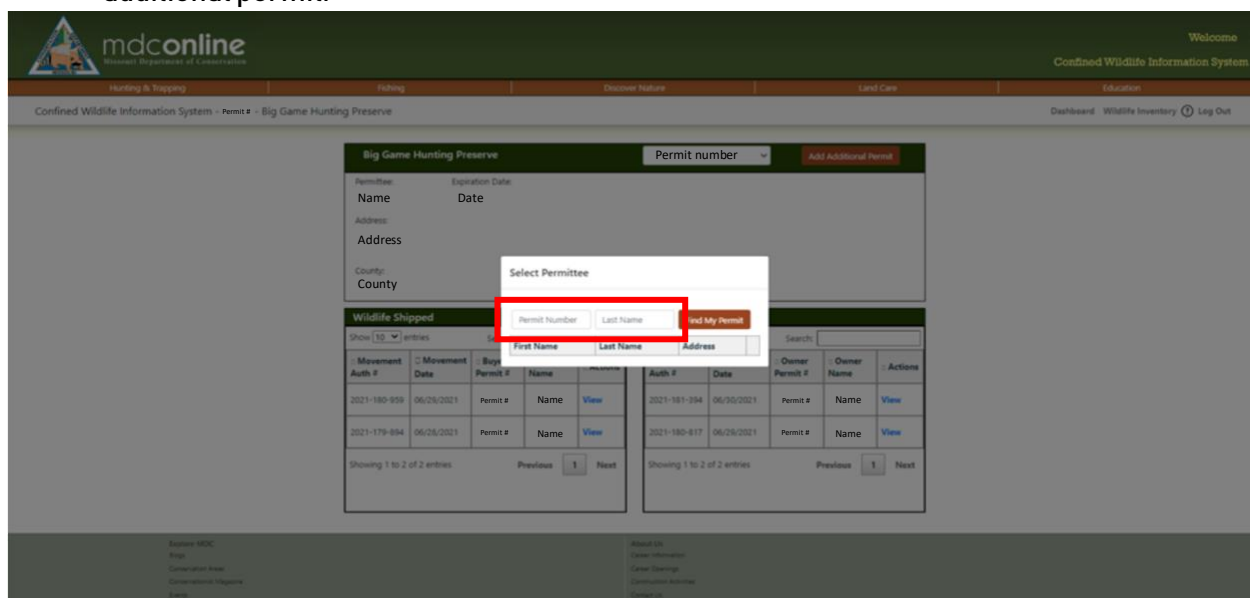
⌵ Movement Auth #	⌵ Movement Date	⌵ Buyer Permit #	⌵ Buyer Name	⌵ Actions
No data available in table				

Wildlife Received

Show 10 entries Search: _____

⌵ Movement Auth #	⌵ Movement Date	⌵ Owner Permit #	⌵ Owner Name	⌵ Actions
No data available in table				

2. From here you can enter the Permit Number and Last Name associated with your additional permit.



Big Game Hunting Preserve [Permit number](#) [Add Additional Permit](#)

Permittee: _____ Expiration Date: _____

Name: _____ Date: _____

Address: _____

County: _____

Wildlife Shipped

Show 10 entries Search: _____

⌵ Movement Auth #	⌵ Movement Date	⌵ Buyer Permit #	⌵ Buyer Name	⌵ Actions
Showing 1 to 2 of 2 entries				

Wildlife Received

Show 10 entries Search: _____

⌵ Movement Auth #	⌵ Movement Date	⌵ Owner Permit #	⌵ Owner Name	⌵ Actions
Showing 1 to 2 of 2 entries				

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- Once you have identified your second permit, you will click select and this permit will be added to your account.

The screenshot shows the 'mdconline' interface for the 'Confined Wildlife Information System'. The main heading is 'Big Game Hunting Preserve'. Below it, there are fields for 'Permittee:', 'Expiration Date:', 'Address:', and 'County:'. A 'Select Permittee' modal is open, showing a table with columns 'First Name', 'Last Name', and 'Address'. A red arrow points from the 'Select' button in this modal to the 'Find My Permit' button. Below the form, there are two tables: 'Wildlife Shipped' and 'Wildlife Received'. Both tables have columns for 'Movement Auth #', 'Movement Date', 'Buyer/Owner Permit #', 'Buyer/Owner Name', and 'Actions'. The 'Wildlife Shipped' table has two entries, and the 'Wildlife Received' table has two entries. Both tables have 'Previous' and 'Next' buttons at the bottom.

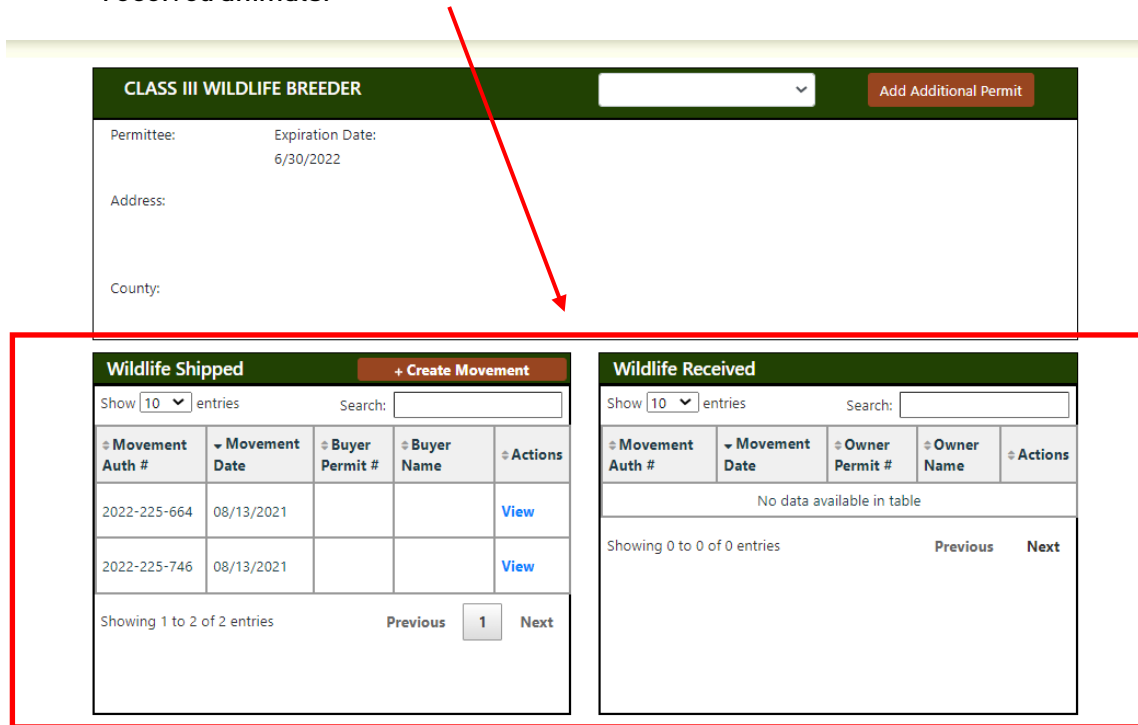
- After you click select, your permit will be added to your account, and you can toggle between your permits from the drop down.

The screenshot shows the 'mdconline' interface for the 'Confined Wildlife Information System'. The main heading is 'Big Game Hunting Preserve'. Below it, there are fields for 'Permittee:', 'Expiration Date:', 'Address:', and 'County:'. A dropdown menu is open, showing a list of permits. A red box highlights this dropdown menu. Below the form, there are two tables: 'Wildlife Shipped' and 'Wildlife Received'. Both tables have columns for 'Movement Auth #', 'Movement Date', 'Buyer/Owner Permit #', 'Buyer/Owner Name', and 'Actions'. The 'Wildlife Shipped' table has two entries, and the 'Wildlife Received' table has two entries. Both tables have 'Previous' and 'Next' buttons at the bottom.

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Welcome to the “Dashboard” page.

Wildlife movements can be created and viewed from the Dashboard for both shipped and received animals.



CLASS III WILDLIFE BREEDER

Permittee: Expiration Date: 6/30/2022

Address:

County:

Wildlife Shipped [+ Create Movement](#)

Show 10 entries Search:

Movement Auth #	Movement Date	Buyer Permit #	Buyer Name	Actions
2022-225-664	08/13/2021			View
2022-225-746	08/13/2021			View

Showing 1 to 2 of 2 entries Previous 1 Next


Wildlife Received

Show 10 entries Search:

No data available in table

Showing 0 to 0 of 0 entries Previous Next

Links are included on the right side of the title bar for easy navigation between the Dashboard (where you will go to view and create movements) and Wildlife Inventory (where you will go to edit your inventory and view/submit lab submissions and results). The other link is to Log Out when you are finished working within the app.



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Confined Wildlife Information System - CLASS III WILDLIFE BREEDER

Dashboard Wildlife Inventory ? Log Out

CLASS III WILDLIFE BREEDER

Permittee: Expiration Date: 6/30/2022

Address:

County:

Wildlife Shipped [+ Create Movement](#)

Show 10 entries Search:

Movement Auth #	Movement Date	Buyer Permit #	Buyer Name	Actions
-----------------	---------------	----------------	------------	---------

Wildlife Received

Show 10 entries Search:

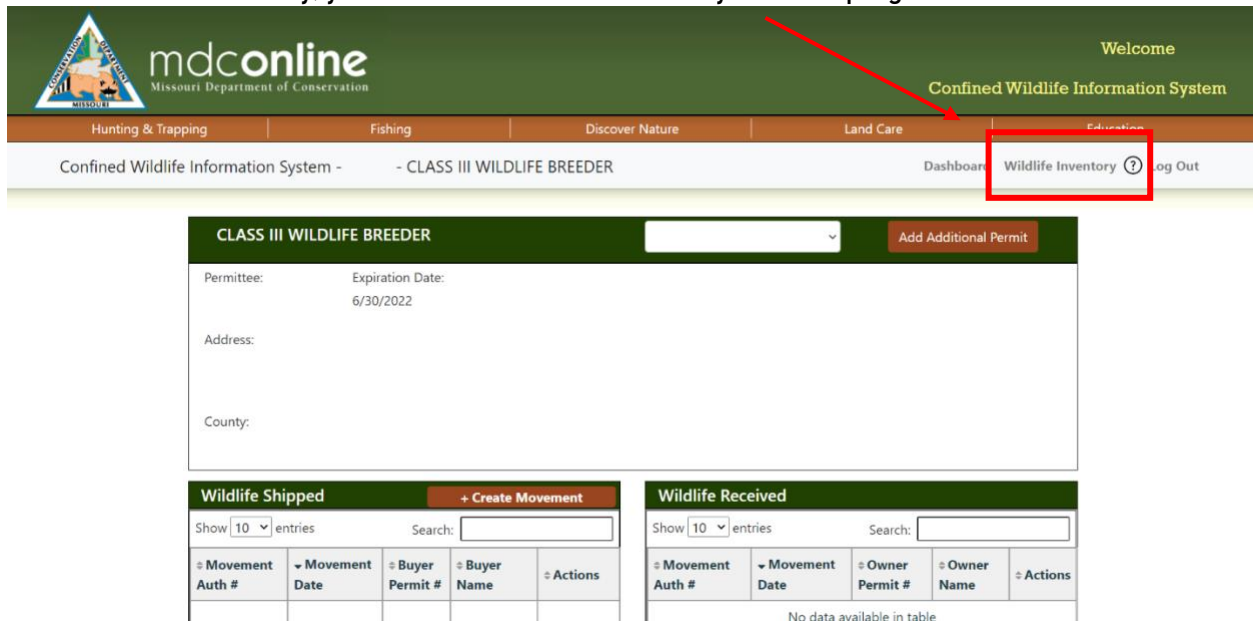
No data available in table

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Existing User

Inventory

1. To add inventory, you will click “Wildlife Inventory” at the top right.



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Welcome

Confined Wildlife Information System

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Confined Wildlife Information System - - CLASS III WILDLIFE BREEDER Dashboard Wildlife Inventory ? Log Out

CLASS III WILDLIFE BREEDER

Permittee: Expiration Date: 6/30/2022

Address:

County:

+ Create Movement

Wildlife Shipped

Show 10 entries Search:

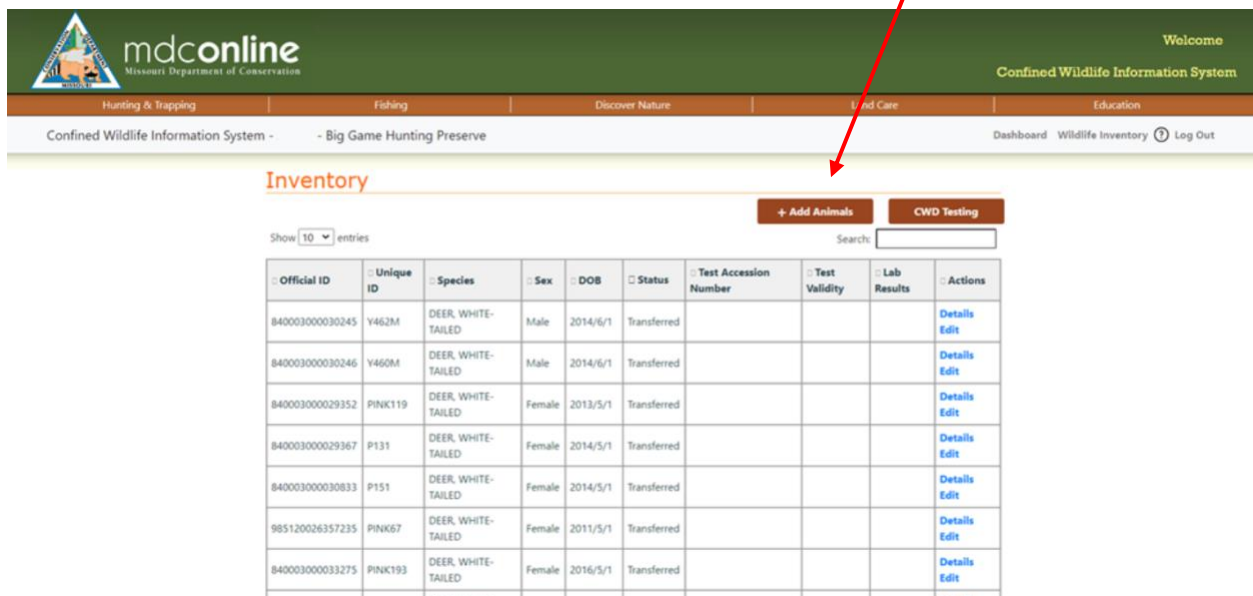
⌵ Movement Auth #	⌵ Movement Date	⌵ Buyer Permit #	⌵ Buyer Name	⌵ Actions
No data available in table				

Wildlife Received

Show 10 entries Search:

⌵ Movement Auth #	⌵ Movement Date	⌵ Owner Permit #	⌵ Owner Name	⌵ Actions
No data available in table				

2. When adding a new animal, you will click the “+ Add Animals” button.



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Welcome

Confined Wildlife Information System

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Confined Wildlife Information System - - Big Game Hunting Preserve Dashboard Wildlife Inventory ? Log Out

Inventory

+ Add Animals CWD Testing

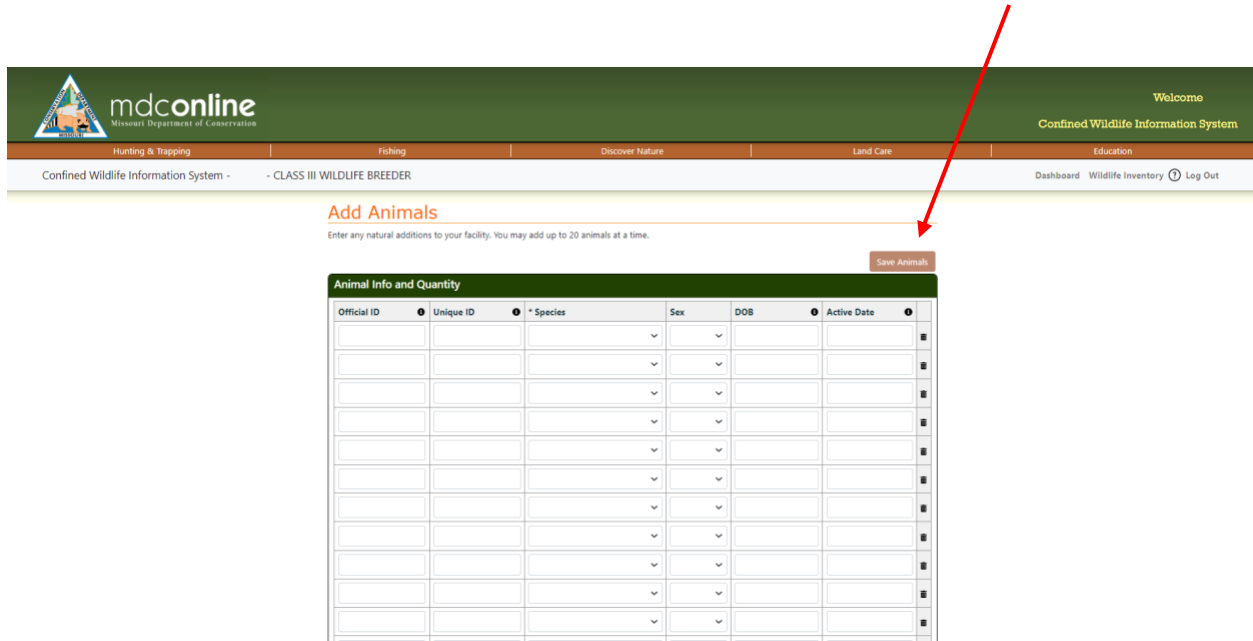
Show 10 entries Search:

⌵ Official ID	⌵ Unique ID	⌵ Species	⌵ Sex	⌵ DOB	⌵ Status	⌵ Test Accession Number	⌵ Test Validity	⌵ Lab Results	⌵ Actions
84000300030245	Y462M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300030246	Y460M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300029352	PINK119	DEER, WHITE-TAILED	Female	2013/5/1	Transferred				Details Edit
84000300029367	P131	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
84000300030833	P151	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
985120026357235	PINK67	DEER, WHITE-TAILED	Female	2011/5/1	Transferred				Details Edit
84000300033275	PINK193	DEER, WHITE-TAILED	Female	2016/5/1	Transferred				Details Edit

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- From here you will enter the animals Official ID, Unique ID (which will be the animals Dangle tag – your Herd Certification #), Species, Sex, DOB (if known – if not known, enter estimated birth date), and Active Date. You will then click the “Save Animals” button which will bring you back to your inventory.

Note: Must have one form of ID to submit lab results.



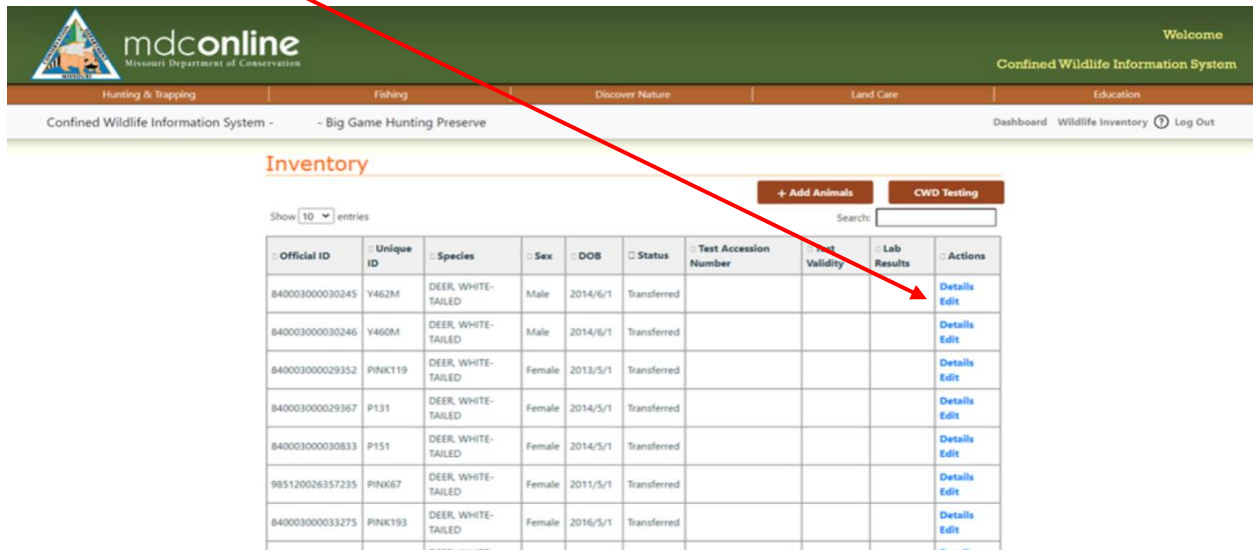
The screenshot shows the 'mdc online' header with navigation links: Hunting & Trapping, Fishing, Discover Nature, Land Care, and Education. Below this is a breadcrumb trail: Confined Wildlife Information System > CLASS III WILDLIFE BREEDER. The main content area is titled 'Add Animals' with a sub-header 'Enter any natural additions to your facility. You may add up to 20 animals at a time.' A 'Save Animals' button is located at the top right of the form. The form itself is titled 'Animal Info and Quantity' and contains a table with the following columns: Official ID, Unique ID, Species, Sex, DOB, and Active Date. The table has 10 rows for data entry.

If No Exact Birthday is Known:

- If no birth date is known, then you will need to estimate date of birth to the best of your abilities.
- If, for any reason, you need to change an animal's birthday, you will need to call MDC.
 - You can call MDC 10AM – 12PM; 1PM – 2PM Monday – Friday for software assistance from the Veterinary Administrative Assistant at (573) 522 – 4115 ext. 3272.

Editing Animal Information

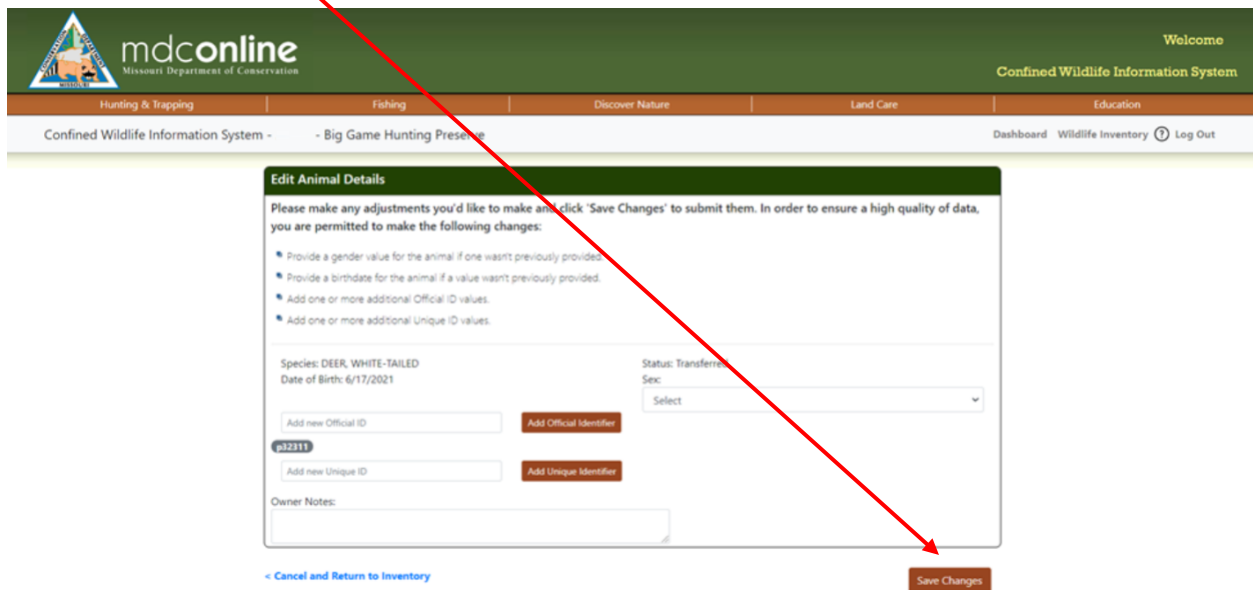
1. You can make changes to your inventory by going back to the “Wildlife Inventory” at the top right.
2. Once on your inventory main page you will click edit for the animal whose information you want to edit.



The screenshot shows the 'Inventory' page of the Confined Wildlife Information System. At the top, there's a navigation bar with links: Hunting & Trapping, Fishing, Discover Nature, Land Care, and Education. Below this is a sub-navigation bar with 'Confined Wildlife Information System' and 'Big Game Hunting Preserve'. The main content area is titled 'Inventory' and includes a search bar and a table of animals. A red arrow points to the 'Details Edit' link in the 'Actions' column of the first row.

Official ID	Unique ID	Species	Sex	DOB	Status	Test Accession Number	Test Validity	Lab Results	Actions
84000300030245	Y462M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300030246	Y460M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300029352	PINK119	DEER, WHITE-TAILED	Female	2013/5/1	Transferred				Details Edit
84000300029367	P131	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
84000300030833	P151	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
985120026357235	PINK67	DEER, WHITE-TAILED	Female	2011/5/1	Transferred				Details Edit
84000300033275	PINK193	DEER, WHITE-TAILED	Female	2016/5/1	Transferred				Details Edit

From here you will be able to edit ID's (both Official and Unique). You can also add the sex, date of birth, and notes on an animal on this page. When you are done editing you will click the “Save Changes” button.



The screenshot shows the 'Edit Animal Details' form. It includes instructions on how to use the form and a list of permitted changes. The form contains fields for Species, Date of Birth, Status, Sex, and a section for adding Official and Unique IDs. A red arrow points to the 'Save Changes' button at the bottom right.

Edit Animal Details

Please make any adjustments you'd like to make and click 'Save Changes' to submit them. In order to ensure a high quality of data, you are permitted to make the following changes:

- Provide a gender value for the animal if one wasn't previously provided.
- Provide a birthdate for the animal if a value wasn't previously provided.
- Add one or more additional Official ID values.
- Add one or more additional Unique ID values.

Species: DEER, WHITE-TAILED
Date of Birth: 6/17/2021
Status: Transferred
Sex: Select

Add new Official ID: Add Official Identifier
p32211
Add new Unique ID: Add Unique Identifier

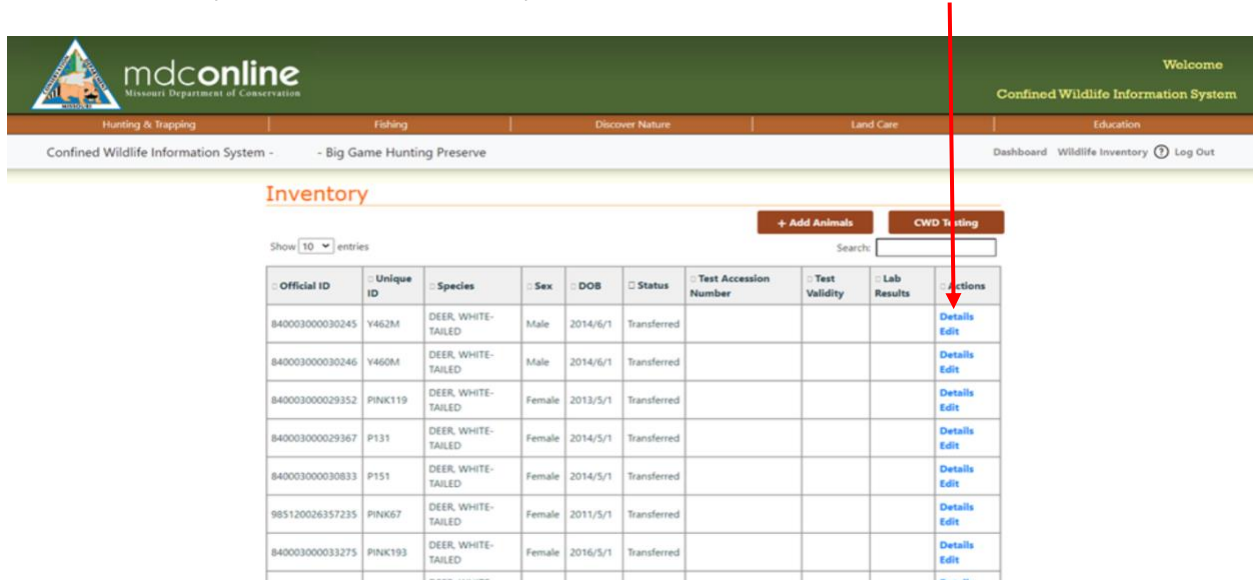
Owner Notes:

[Cancel and Return to Inventory](#) [Save Changes](#)

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Animal Life Events (Escapes and Deaths)

1. If you want to add an event such as an escape or death you will go back to the “Wildlife Inventory” and, under the animal you wish to edit, click on “Details”.



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Welcome
Confined Wildlife Information System

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Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

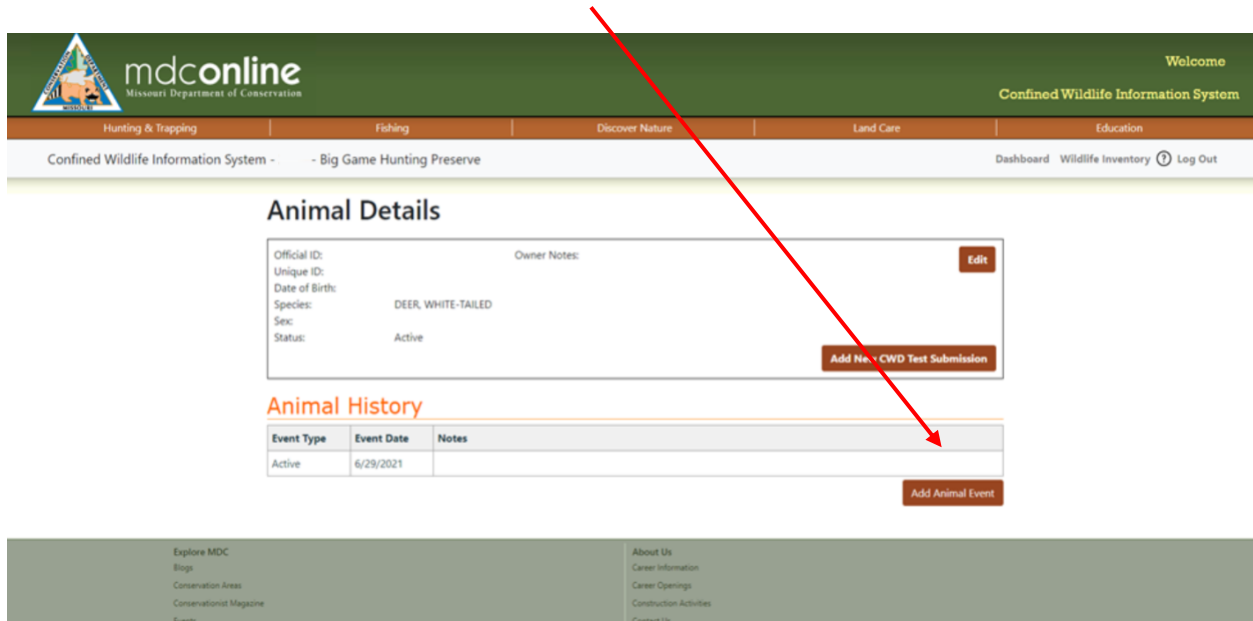
Inventory

Show 10 entries

+ Add Animals CWD Testing

Official ID	Unique ID	Species	Sex	DOB	Status	Test Accession Number	Test Validity	Lab Results	Actions
84000300030245	Y462M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300030246	Y460M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300029352	PINK119	DEER, WHITE-TAILED	Female	2013/5/1	Transferred				Details Edit
84000300029367	P131	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
84000300030833	P151	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
985120026357235	PINK67	DEER, WHITE-TAILED	Female	2011/5/1	Transferred				Details Edit
84000300033275	PINK193	DEER, WHITE-TAILED	Female	2016/5/1	Transferred				Details Edit

2. From here you will be able to add events under the animal history section. To add an event, click the “Add Animal Event” button.



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Welcome
Confined Wildlife Information System

Hunting & Trapping Fishing Discover Nature Land Care Education

Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: Unique ID: Date of Birth: Species: DEER, WHITE-TAILED Sex: Status: Active

Owner Notes: Edit

Add New CWD Test Submission

Animal History

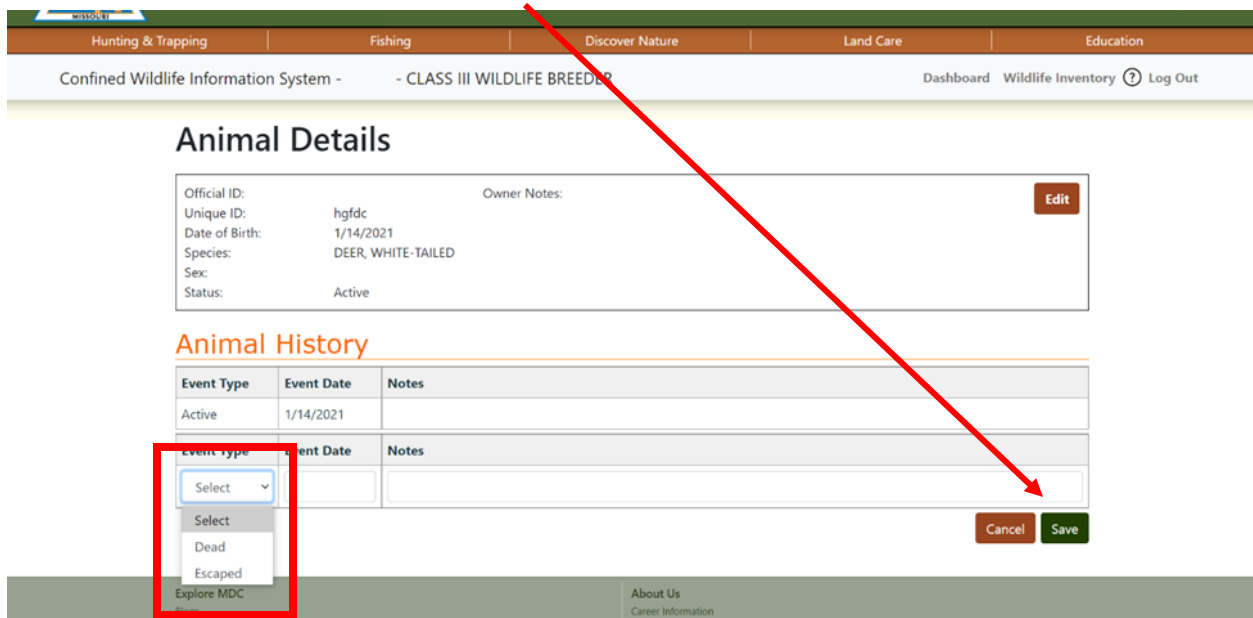
Event Type	Event Date	Notes
Active	6/29/2021	

Add Animal Event

Explore MDC Blogs Conservation Areas Conservationist Magazine Events

About Us Career Information Career Openings Construction Activities Contact Us

3. Select the event type from the drop-down and add the event date. When you are finished, press the "Save" button.



Animal Details

Official ID: Unique ID: hgfdc
Date of Birth: 1/14/2021
Species: DEER, WHITE-TAILED
Sex: Active
Status: Active

Owner Notes: Edit

Animal History

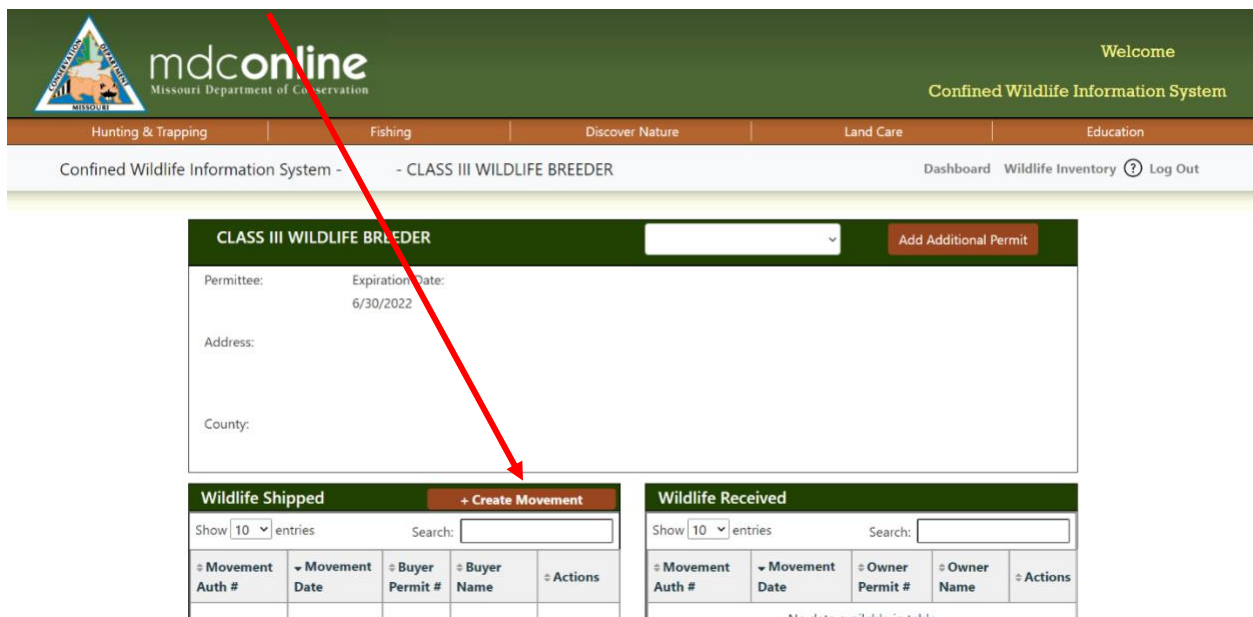
Event Type	Event Date	Notes
Active	1/14/2021	
<div> <div>Select</div> <div> <div>Select</div> <div>Dead</div> <div>Escaped</div> <div>Explore MDC</div> </div> </div>		

Cancel Save

4. If an animal is marked as escaped, you will need to call MDC.

Generating Movement Certificates

1. From the Dashboard you will click "+ Create Movement" in the Wildlife Shipped section.



CLASS III WILDLIFE BREEDER

Permittee: Expiration Date: 6/30/2022
Address:
County:

Add Additional Permit

Wildlife Shipped + Create Movement

Show 10 entries Search:

Movement Auth #	Movement Date	Buyer Permit #	Buyer Name	Actions
No data available in table				

Wildlife Received

Show 10 entries Search:

Movement Auth #	Movement Date	Owner Permit #	Owner Name	Actions
No data available in table				

From here you will find the New Wildlife Movement Form page.

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2. If you are moving an animal to a permit holder within the state, under “Consignee/Purchaser” you will enter their permit number in the “Permit #” field. When you are finished, click the “Find My Permit” button.

3. You will be met with a prompt screen where you will click “Select” next to the correct permit of the purchasing party.

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- From here you will be able to add individuals from your inventory to be shipped. You will go under “Animal Info and Quantity” and click the magnifying glass . You will then be able to select which animal to ship.

Animal Info and Quantity						
* Species	Official ID	Unique ID	Sex	DOB		
						
						
						
						
						
+ Add Row						

Select Animal					
Search: <input type="text"/>					
* Species	Official ID	Unique ID	Sex	DOB	
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select
DEER, WHITE-TAILED					Select

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- Proceed to the “Consent and Sign” section where you will click the box next to owner signature and then click submit. You can also click “Save for Later” if you would like to save your progress and come back to it later. If you would like to delete the movement certificate, you can click “Delete”. Upon clicking delete you will be met with a pop-up verifying that you would like to delete the movement certificate.

Consent and Sign

This certificate is an accurate record of wildlife movement. I agree to comply with the Wildlife Code, to present this certificate upon request to any officer authorized to enforce wildlife regulations and to allow such officer to inspect wildlife in possession to determine compliance with rules.

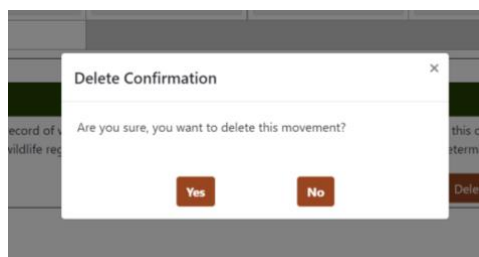
☐ Owner Signature

Delete

Save for Later

Submit

[Back to Dashboard](#)



If you decide to save for later, you can access the movement certificate later by going back to the dashboard. From here you will see the movement certificate in the Wildlife Shipped table. Click “In Progress” to access the movement certificate you want to continue working on.

Confined Wildlife Information System -

- CLASS III WILDLIFE BREEDER

Dashboard Wildlife Inventory ? Log Out

CLASS III WILDLIFE BREEDER

Permittee:

Expiration Date:

6/30/2022

Address:

County:

Wildlife Shipped

+ Create Movement

Show 10 entries

Search:

Movement Auth #	Movement Date	Buyer Permit #	Buyer Name	Actions
2022-229-658	08/17/2021			In Progress
2022-228-423	08/16/2021			View
2022-228-416	08/16/2021			View

Wildlife Received

Show 10 entries

Search:

Movement Auth #	Movement Date	Owner Permit #	Owner Name	Actions
No data available in table				

Showing 0 to 0 of 0 entries

Previous

Next

From here you will be able to see your movement certificate. At this point, the animal will remain in your inventory until the purchaser receives and accepts the animal.

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CONFINED WILDLIFE INFORMATION SYSTEM MANUAL



- You can decide to either print or save the Movement Certificate on your computer as a PDF. To Start, click the “Print Form” button on the top left side of the screen.

The screenshot shows the 'Cervid Movement Certificate' form. At the top left, there is a button labeled 'Print Form' which is highlighted with a red rectangle. The form includes fields for 'MOVEMENT PATH #', 'MISSOURI DEPARTMENT OF CONSERVATION' (with contact info for Jefferson City, MO), 'MISSOURI DEPARTMENT OF AGRICULTURE ANIMAL HEALTH DIVISION' (with contact info for Jefferson City, MO), and 'DATE OF MOVEMENT' (6/28/2021). Below these are sections for 'CONSIGNOR/OWNER' and 'CONSIGNEE/PURCHASER', each with fields for Name, MDC Permit #, Facility/Origin Address, Street, City, State, and ZIP Code. A table with 16 rows follows, with columns: NO., USDA OFFICIAL IDENTIFICATION, UNIQUE IDENTIFICATION, SPECIES, SEX, D.O.B., TB TEST/ACCRED. DATE, BRUC. TEST/ CERTIFICATION DATE, and ACCEPTED BY PURCHASER. The first row is filled with data: 1, 8400000000000000, 2834, DEER, WHITE-TAILED, Male, 6/1/2024, [blank], [blank], and No.

- If you would like to print the movement certificate on one page you would go to “More Settings”.

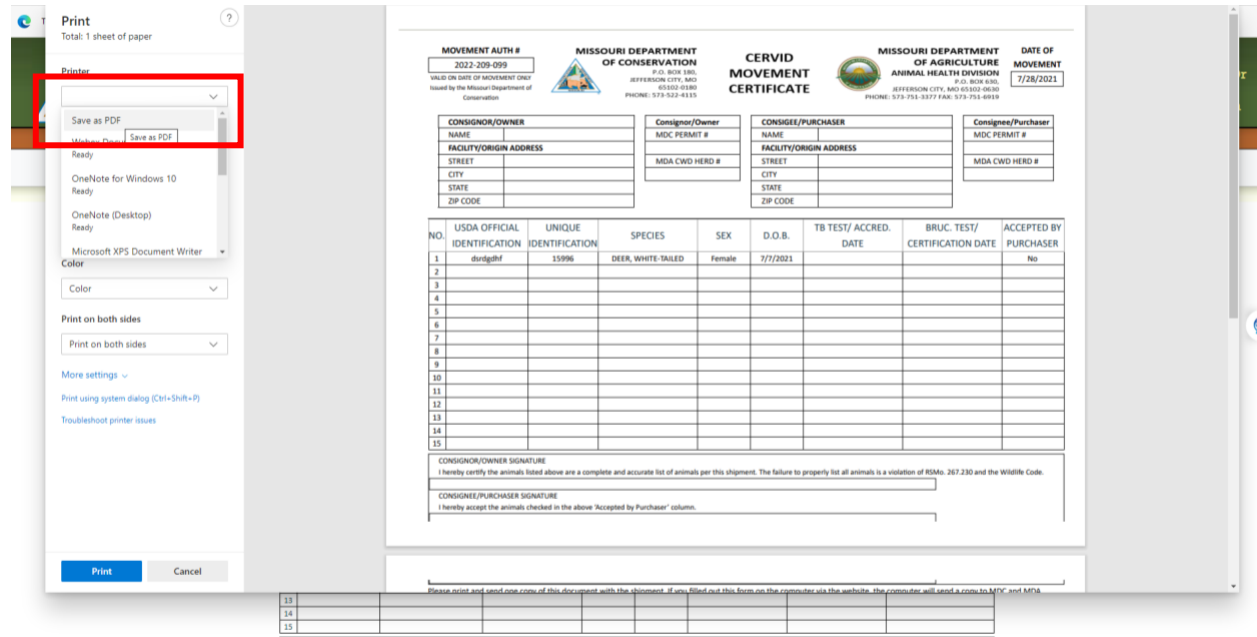
The screenshot shows a print settings dialog box. It has a 'Color' dropdown menu, a 'Print on both sides' section with a 'Print on one side' dropdown, and a 'More settings' link which is highlighted with a red rectangle. Below these are links for 'Print using system dialog (Ctrl+Shift+P)' and 'Troubleshoot printer issues'. At the bottom are 'Print' and 'Cancel' buttons.

- Under Margins select “None”. Then click “Print” when you are ready to print.

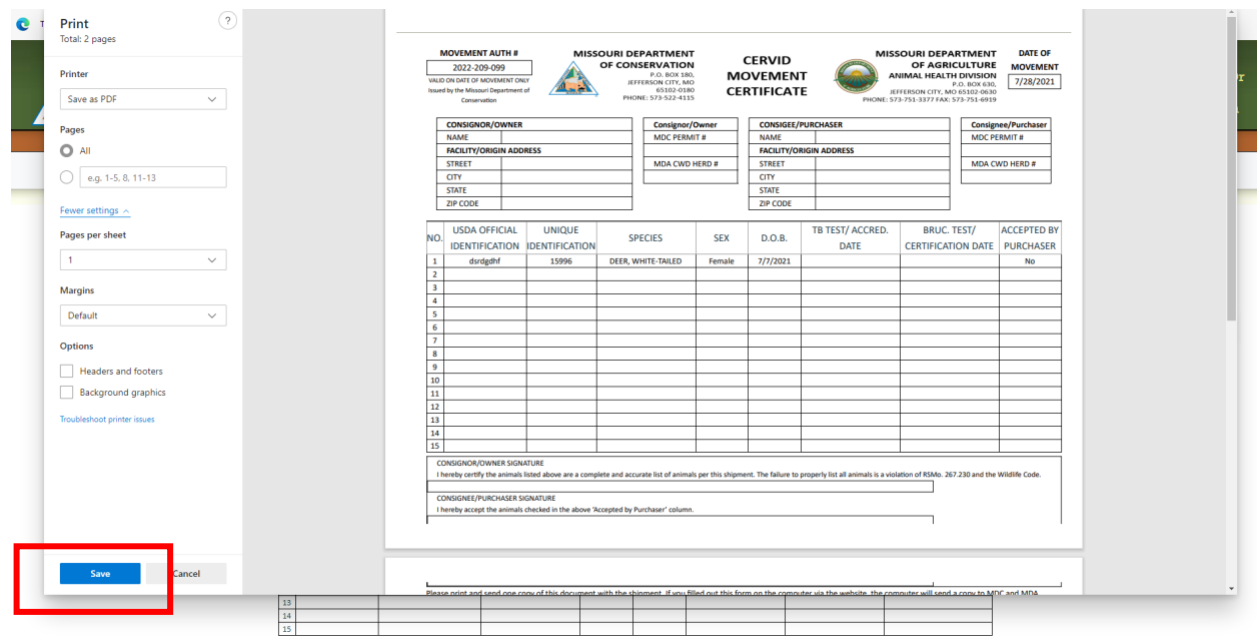
This screenshot shows the same print settings dialog box as before, but with the 'Margins' dropdown menu open. The 'None' option is selected and highlighted with a red rectangle. The 'Print' button at the bottom is also highlighted with a red rectangle. The background shows the top portion of the movement certificate form, including signature lines for the 'CONSIGNOR/OWNER' and 'CONSIGNEE/PURCHASER'.

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- If instead you would like to save the document as a PDF on your computer, you can choose from the printer drop-down “Save as PDF”.



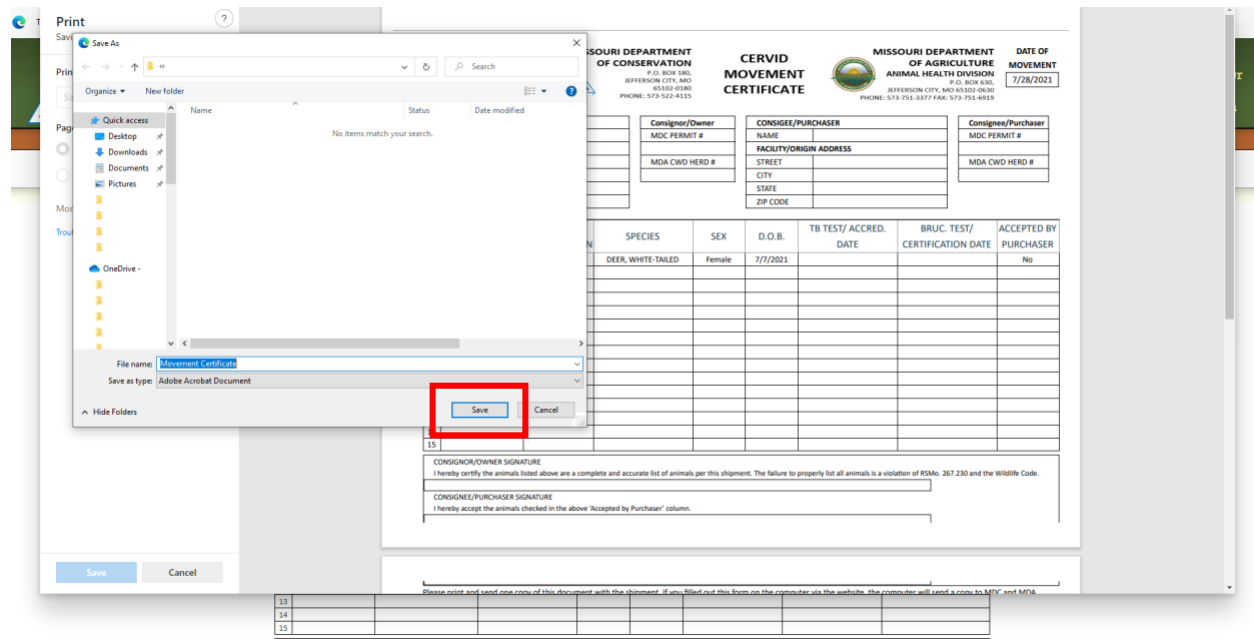
- When you have chosen your desired specifications, you will click the “Save” button at the bottom left.



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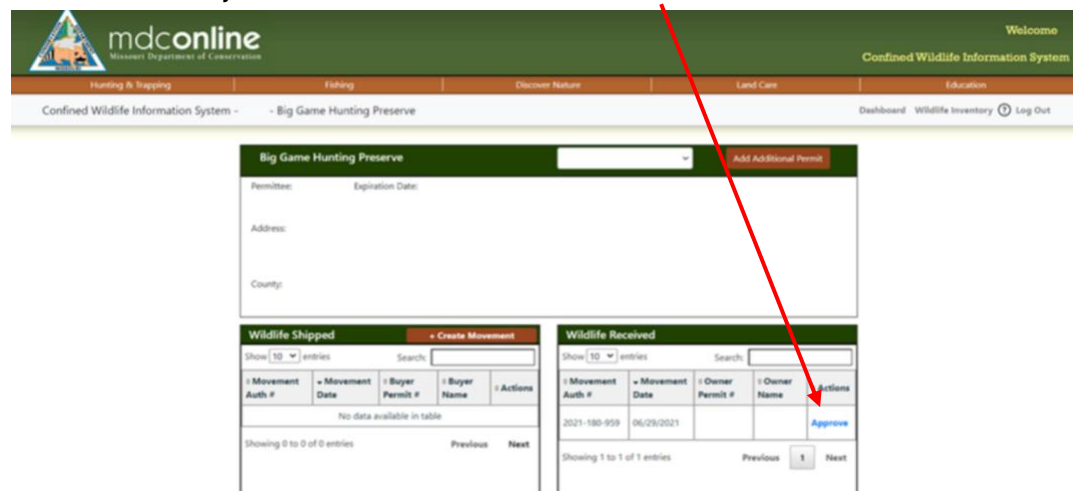
11. When you click save you will decide where you would like to save it on your computer (we recommend creating a movement certificate folder). You will also decide how to name your movement certificate so you can easily find it. We recommend including the date and buyer name in the PDF name. When you are finished, click “Save”.

a. Example: MovementCertificate_07_28_2021_BuyerName



Accepting Inventory

1. Go to your Dashboard.
2. From here you will be able to see your wildlife received which will have pending movements (will display as “Approve” in your Wildlife Received table). Click “Approve” this will take you to the New Wildlife Movement Form.



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CONFINED WILDLIFE INFORMATION SYSTEM MANUAL



- Next you will need to either accept or reject each animal and then click the box next to Purchaser Signature and click the Submit button.

New Wildlife Movement Form

Date of Movement: 06/13/2021

Consignor/Owner

☐ In State ☐ Out of State

Permit #:

First Name: Last Name:

Facility Address:

Facility County: Facility State: Facility Zip:

Consignee/Purchaser

☐ In State ☐ Out of State

Permit #:

First Name: Last Name:

Facility Address:

Facility County: Facility State: Facility Zip:

Animal Info and Quantity

* Species	Official ID	Unique ID	Sex	DOB	Consent
DEER, WHITE-TAILED			Female	5/4/2021	Accept

Consent and Sign

This certificate is an accurate record of wildlife movement. I agree to comply with the Wildlife Code, to present this certificate upon request to any officer authorized to enforce wildlife regulations and to allow such officer to inspect wildlife in possession to determine compliance with rules.

☐ Purchaser Signature

Submit

- Once you submit you will be able to see the movement certificate is completed when you are on the Dashboard.

Big Game Hunting Preserve

Permittee: Expiration Date:

Address:

County:

Wildlife Shipped

+ Create Movement

Show 10 entries Search:

Movement Auth #	Movement Date	Buyer Permit #	Buyer Name	Actions
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

Wildlife Received

Show 10 entries Search:

Movement Auth #	Movement Date	Owner Permit #	Owner Name	Actions
2021-180-959	06/29/2021			View

Showing 1 to 1 of 1 entries Previous 1 Next

[Back to Table of Contents](#)

Lab submissions

1. Go back to the “Wildlife Inventory”
2. From here you will click on “CWD Testing”.



Inventory

Show entries

[+ Add Animals](#) [CWD Testing](#)

Search:

Official ID	Unique ID	Species	Sex	DOB	Status	Test Accession Number	Test Validity	Lab Results	Actions
84000300030245	Y462M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300030246	Y460M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300029352	PINK119	DEER, WHITE-TAILED	Female	2013/5/1	Transferred				Details Edit
84000300029367	P131	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
84000300030833	P151	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
985120026357235	PINK67	DEER, WHITE-TAILED	Female	2011/5/1	Transferred				Details Edit
84000300033275	PINK193	DEER, WHITE-TAILED	Female	2016/5/1	Transferred				Details Edit

3. You can add a new CWD Test Submission from this page on the top right.



Past Submissions

Show entries

[Create New CWD Test Submission Form](#)

Search:

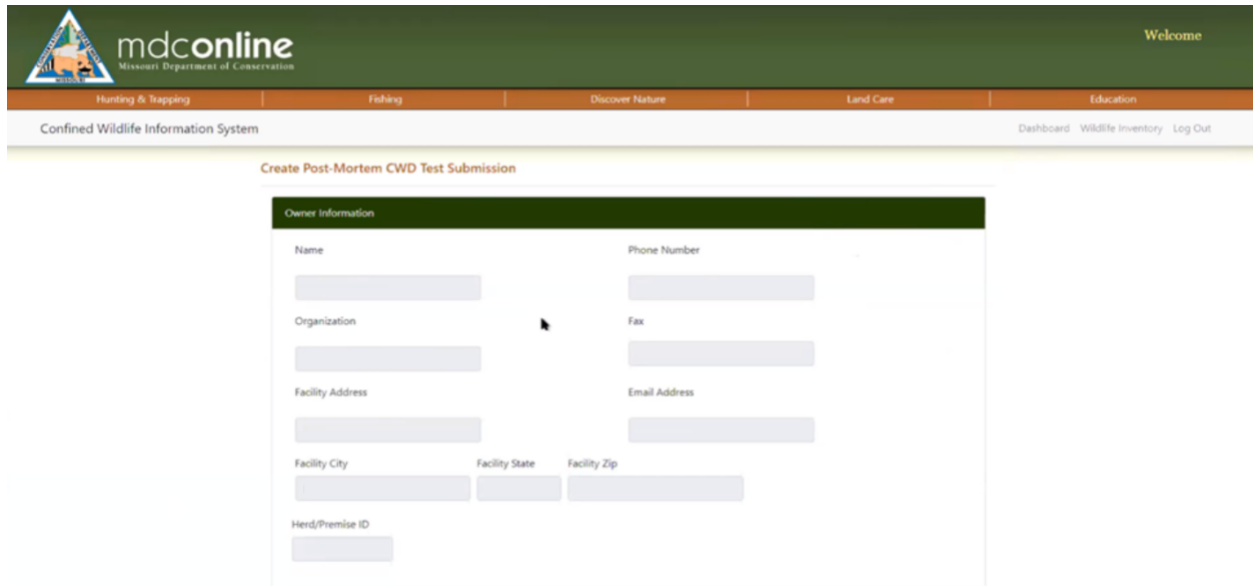
Date of Submission	Laboratory	Actions
08/16/2021	University of Missouri	View & Print Submission View Lab Results
08/16/2021	University of Missouri	View & Print Submission Add Lab Results
08/19/2021	University of Missouri	View & Print Submission Add Lab Results
08/20/2021	University of Missouri	View & Print Submission View Lab Results
08/24/2021	Missouri Department of Agriculture	View & Print Submission View Lab Results
08/27/2021	University of Missouri	View & Print Submission View Lab Results

Showing 1 to 6 of 6 entries

Previous Next

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- When creating a Test Submission, your information will be automatically generated in the Owner Information fields.



Create Post-Mortem CWD Test Submission

Owner Information

Name Phone Number

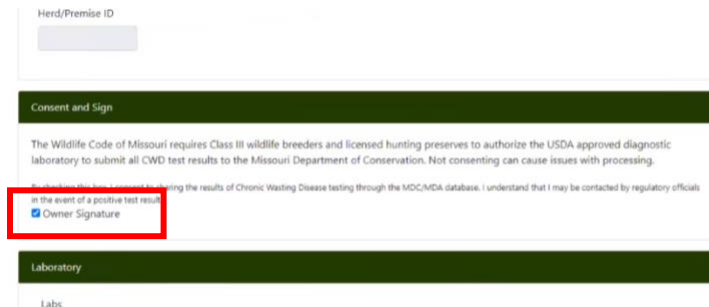
Organization Fax

Facility Address Email Address

Facility City Facility State Facility Zip

Herd/Premise ID

- You will scroll down and click the box next to “Owner Signature” under the “Consent and Sign” section.



Herd/Premise ID

Consent and Sign

The Wildlife Code of Missouri requires Class III wildlife breeders and licensed hunting preserves to authorize the USDA approved diagnostic laboratory to submit all CWD test results to the Missouri Department of Conservation. Not consenting can cause issues with processing.

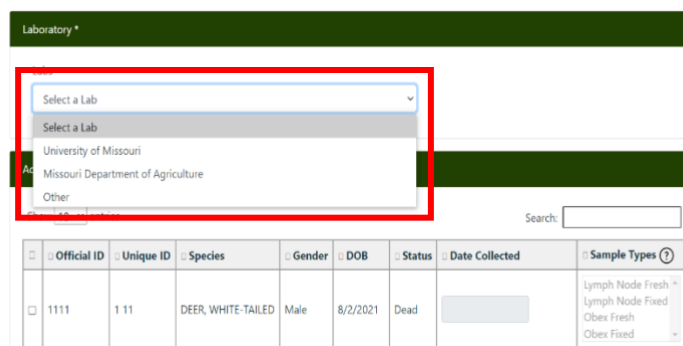
☒ In the event of a positive test result, I understand that I may be contacted by regulatory officials.

☒ Owner Signature

Laboratory

Labs

- Scrolling down to the Laboratory section, you can choose which Laboratory you would like to send your samples to from the drop-down menu.



Laboratory *

Select a Lab

Select a Lab

University of Missouri

Missouri Department of Agriculture

Other

Search:

<input type="checkbox"/>	Official ID	Unique ID	Species	Gender	DOB	Status	Date Collected	Sample Types
<input type="checkbox"/>	1111	1 11	DEER, WHITE-TAILED	Male	8/2/2021	Dead	<input type="text"/>	Lymph Node Fresh Lymph Node Fixed Obex Fresh Obex Fixed

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7. Then you can select the animals in your inventory that will be submitted for testing.

In the event of a positive test result,
☒ Owner Signature

Laboratory *

Labs
 University of Missouri

Add Animals *

Show 10 entries

Search:

	Official ID	Unique ID	Species	Gender	DOB	Status	Date Collected	Sample Types
<input checked="" type="checkbox"/>		5435	DEER, WHITE-TAILED			Dead	06/10/2021	Fresh Tissue(s) Fixed Tissue(s) Head(s) Whole Animal(s)

Showing 1 to 1 of 1 entries

Previous 1 Next

Submit

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---	--

8. You will also fill out the date the samples were collected.

In the event of a positive test result,
☒ Owner Signature

Laboratory *

Labs
 University of Missouri

Add Animals *

Show 10 entries

Search:

	Official ID	Unique ID	Species	Gender	DOB	Status	Date Collected	Sample Types
<input checked="" type="checkbox"/>	2	5435	DEER, WHITE-TAILED			Dead	06/10/2021	Fresh Tissue(s) Fixed Tissue(s) Head(s) Whole Animal(s)

Showing 1 to 1 of 1 entries

Previous 1 Next

Submit

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- Finally, you will select which tissues you are submitting to the lab. You can select multiple tissues by holding down right click and scrolling to which tissues you would like to submit. You can also select multiple tissues by holding shift or control and clicking which sample tissues you will submit.

In the event of a positive test result.

☒ Owner Signature

Laboratory *

Labs

University of Missouri

Add Animals *

Show 10 entries

Search:

	Official ID	Unique ID	Species	Gender	DOB	Status	Date Collected	Sample Types
<input checked="" type="checkbox"/>	2	5435	DEER, WHITE-TAILED			Dead	06/10/2021	<div> Fresh Tissue(s) Fixed Tissue(s) Head(s) Whole Animal(s) </div>

Showing 1 to 1 of 1 entries

Previous 1 Next

Submit

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If your animal is missing a Unique ID, you will need to add a Unique ID (which will be the animals Dangle tag – you Herd Certification #).

DEER, WHITE-TAILED

Male

8/1/2021

Dead

The Unique ID is required to submit a sample to the lab.

Submit

Official ID	Species	Unique ID *
	DEER, WHITE-TAILED	

- Once you are finished entering the information you will click submit.

Show 10 entries

Search:

	Official ID	Unique ID	Species	Gender	DOB	Status	Date Collected	Sample Types
<input checked="" type="checkbox"/>	2	5435	DEER, WHITE-TAILED			Dead	06/10/2021	<div> Fresh Tissue(s) Fixed Tissue(s) Head(s) Whole Animal(s) </div>

Showing 1 to 1 of 1 entries

Previous 1 Next

Submit

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CONFINED WILDLIFE INFORMATION SYSTEM MANUAL



11. From here you will be brought back to the CWD Testing landing page.
12. To view or print your lab submission, click "View & Print Submission".

The screenshot shows the 'mdconline' Missouri Department of Conservation website. The header includes navigation links: Hunting & Trapping, Fishing, Discover Nature, Land Care, and Education. Below the header, the user is logged in as 'CLASS III WILDLIFE BREEDER'. The main content area is titled 'Past Submissions' and features a 'Create New CWD Test Submission Form' button. A table lists submission details, with a red box highlighting the 'View & Print Submission | View Lab Results' link for the first entry.

Date of Submission	Laboratory	Actions
08/16/2021	University of Missouri	View & Print Submission View Lab Results
08/16/2021	University of Missouri	View & Print Submission View Lab Results
08/19/2021	University of Missouri	View & Print Submission Add Lab Results
08/20/2021	University of Missouri	View & Print Submission View Lab Results
08/24/2021	Missouri Department of Agriculture	View & Print Submission View Lab Results
08/27/2021	University of Missouri	View & Print Submission View Lab Results

13. You can decide to either print or save the lab submission on your computer as a PDF. To Start, click the "Print Form" button on the top left side of the screen.

The screenshot shows the 'Print Form' button highlighted with a red box. Below it is the 'JCVM Veterinary Medical Diagnostic Laboratory Captive Cervid Submission Form'. The form includes contact information for the laboratory and sections for client and animal/sample information.

Print Form

JCVM Veterinary Medical Diagnostic Laboratory Captive Cervid Submission Form
 1-800-UMC-VMOL 800-862-8635 Fax 573-882-1411
 www.vmdl.missouri.edu

CourierAddress
 VMDL, 901 E. Campus Loop, Columbia, MO 65211

US Mail Address
 VMDL, PO Box 6023, Columbia, MO 65205

CLIENT INFORMATION

SUBMITTING OWNER/PRODUCER			
Name			Phone #
Business/Company			Fax #
Street Address			E-mail Address
City, State, Zip			Herd/Premise ID

ANIMAL/SAMPLE INFORMATION

Unique Animal ID	USDA/Official ID	Species	Date Sample Collected	Sample Type(s)
		DEER, WHITE-TAILED	6/29/2021	Head(s)

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[illegible][illegible]

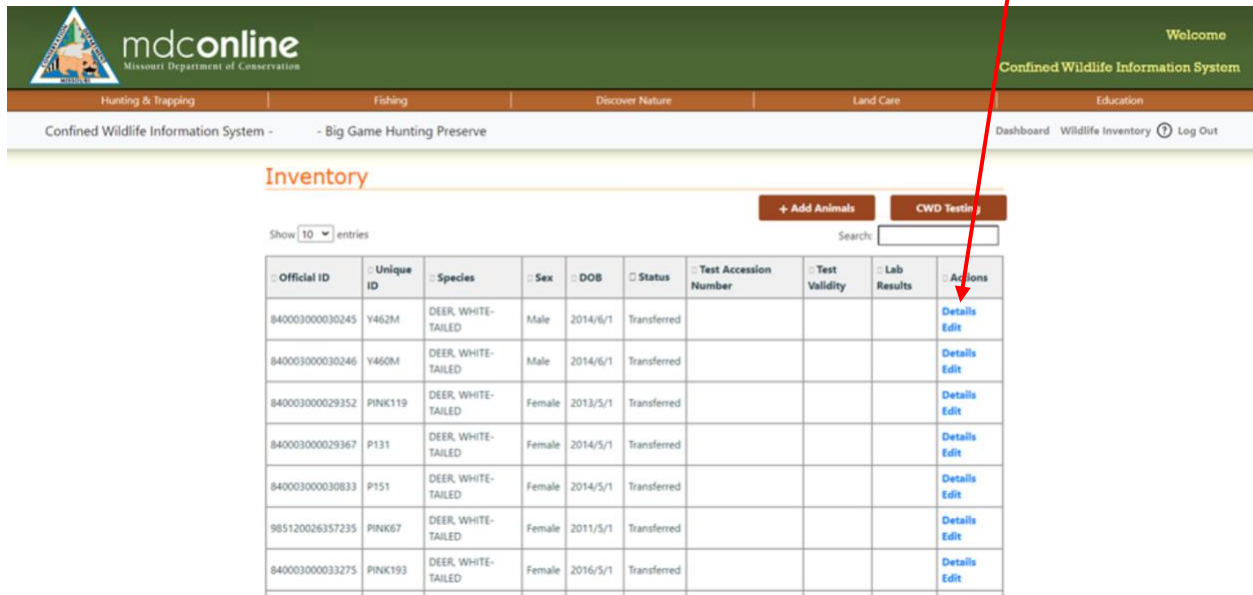
- [illegible]

-

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Manually Upload Test Results

1. In Wildlife Inventory you will choose which animal you wish to add lab results for. Click “Details” to see the Animal Details, Animal History, and to manually upload lab results.

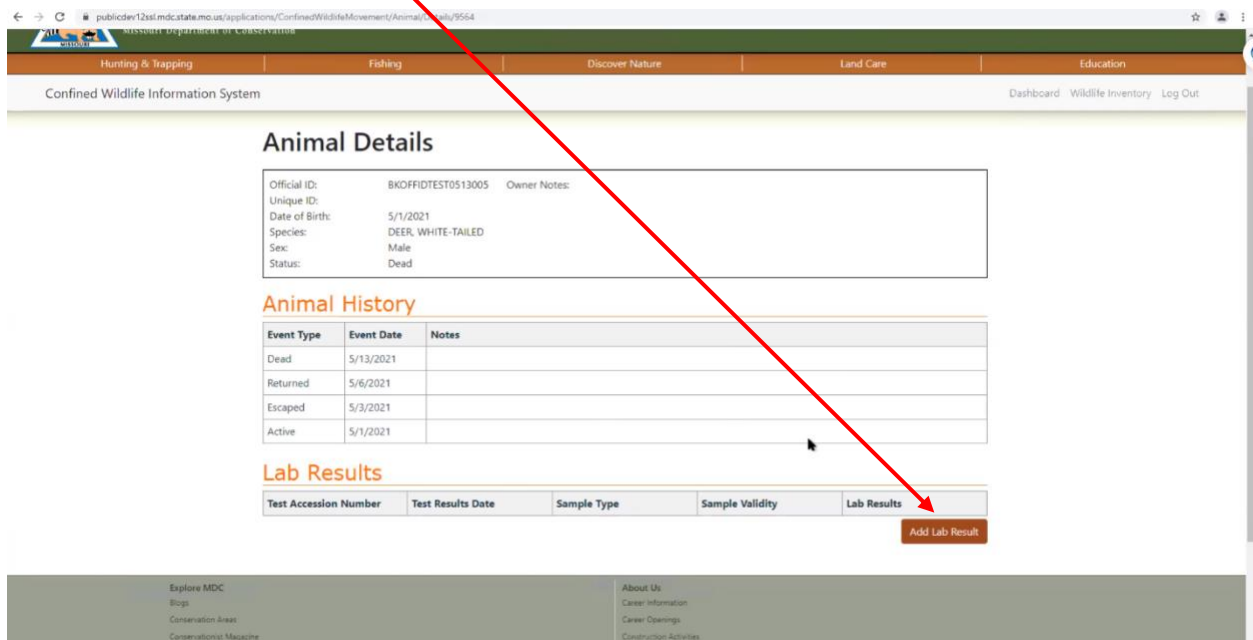


Inventory

Show 10 entries

Official ID	Unique ID	Species	Sex	DOB	Status	Test Accession Number	Test Validity	Lab Results	Actions
84000300030245	Y462M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300030246	Y460M	DEER, WHITE-TAILED	Male	2014/6/1	Transferred				Details Edit
84000300029352	PINK119	DEER, WHITE-TAILED	Female	2013/5/1	Transferred				Details Edit
84000300029367	P131	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
84000300030833	P151	DEER, WHITE-TAILED	Female	2014/5/1	Transferred				Details Edit
985120026357235	PINK67	DEER, WHITE-TAILED	Female	2011/5/1	Transferred				Details Edit
84000300033275	PINK193	DEER, WHITE-TAILED	Female	2016/5/1	Transferred				Details Edit

2. Click “Add Lab Result”.



Animal Details

Official ID: BKOFFIDTEST0513005 Owner Notes:

Unique ID: 5/1/2021

Date of Birth: 5/1/2021

Species: DEER, WHITE-TAILED

Sex: Male

Status: Dead

Animal History

Event Type	Event Date	Notes
Dead	5/13/2021	
Returned	5/6/2021	
Escaped	5/3/2021	
Active	5/1/2021	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results

[Add Lab Result](#)

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3. Add the "Test Accession Number".

Hunting & Trapping
Fishing
Discover Nature
Land Care
Education

Confined Wildlife Information System - Big Game Hunting Preserve
Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245
Unique ID: Y462M
Date of Birth: 6/1/2014
Species: DEER, WHITE-TAILED
Sex: Male
Status: Dead

Owner Notes:

Add New CWD Test Submission

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Results Date	Sample Type	Sample Validity	Lab Results	Link
	Select Sample Typ	Select Validity	Select Result	Choose File No file chosen

Cancel
Save

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4. Add the "Test Results Date".

Hunting & Trapping
Fishing
Discover Nature
Land Care
Education

Confined Wildlife Information System - Big Game Hunting Preserve
Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245
Unique ID: Y462M
Date of Birth: 6/1/2014
Species: DEER, WHITE-TAILED
Sex: Male
Status: Dead

Owner Notes:

Add New CWD Test Submission

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results	Link
		Select Sample Typ	Select Validity	Select Result	Choose File No file chosen

Cancel
Save

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5. Add the "Sample Type".

Hunting & Trapping Fishing Discover Nature Land Care Education

Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245 Owner Notes:
 Unique ID: Y462M
 Date of Birth: 6/1/2014
 Species: DEER, WHITE-TAILED
 Sex: Male
 Status: Dead

[Add New CWD Test Submission](#)

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results	Link
		Select Sample Type	Select Validity	Select Result	Choose File No file chosen

[Cancel](#) [Save](#)

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6. Add the "Sample Validity".

Hunting & Trapping Fishing Discover Nature Land Care Education

Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245 Owner Notes:
 Unique ID: Y462M
 Date of Birth: 6/1/2014
 Species: DEER, WHITE-TAILED
 Sex: Male
 Status: Dead

[Add New CWD Test Submission](#)

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results	Link
		Select Sample Type	Select Validity	Select Result	Choose File No file chosen

[Cancel](#) [Save](#)

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7. Add the “Lab Results”.

Hunting & Trapping Fishing Discover Nature Land Care Education

Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245 Owner Notes:
 Unique ID: Y462M
 Date of Birth: 6/1/2014
 Species: DEER, WHITE-TAILED
 Sex: Male
 Status: Dead

[Add New CWD Test Submission](#)

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results	Link
		Select Sample Typ	Select Validity	Select Result	Choose File No file chosen

[Cancel](#) [Save](#)

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8. Finally, you will be required to add the lab results form as a PDF.

Hunting & Trapping Fishing Discover Nature Land Care Education

Confined Wildlife Information System - Big Game Hunting Preserve Dashboard Wildlife Inventory Log Out

Animal Details

Official ID: 84000300030245 Owner Notes:
 Unique ID: Y462M
 Date of Birth: 6/1/2014
 Species: DEER, WHITE-TAILED
 Sex: Male
 Status: Dead

[Add New CWD Test Submission](#)

Animal History

Event Type	Event Date	Notes
Dead	6/28/2021	
Transferred	11/3/2016	
Active	6/1/2014	

Lab Results

Test Accession Number	Test Results Date	Sample Type	Sample Validity	Lab Results	Link
		Select Sample Typ	Select Validity	Select Result	Choose File No file chosen

[Cancel](#) [Save](#)

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